

Student Governance Council  
 Pathways Academy of Technology & Design

MINUTES

NOVEMBER 16, 2016

7:00 PM

PATHWAYS ACADEMY

<b>MEETING CALLED BY</b>	Laurabeth Ciaffaglione		
<b>FACILITATOR</b>	Laurabeth Ciaffaglione		
<b>NOTE TAKER</b>	Laurabeth Ciaffaglione		
<b>ATTENDEES</b>	Laurabeth Ciaffaglione Jessica Fitzgerald David Goldblum	Deborah Sackett Sue Silliman Ramiro Suarez	Cathy Bruzon

<b>GENERAL BUSINESS</b>		LAURABETH CIAFFAGLIONE	
<b>DISCUSSION</b>	September 21, 2016 Meeting Minutes discussed and approved.		
<b>CONCLUSIONS</b>	September 21, 2016 Meeting Minutes approved.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Post Minutes on Pathways Website	Jessica Fitzgerald	11/30/16	

<b>OPEN ISSUES: MEMBERSHIP</b>		LAURABETH CIAFFAGLIONE																																																												
<b>DISCUSSION</b>	<u>SGC Membership open positions</u> <ul style="list-style-type: none"> <li>• 3 open parent positions</li> <li>• 1 open student positions</li> <li>• 3 open teacher positions</li> <li>• Goal: Have at least one Hartford Resident Parent</li> <li>• Need additional members in addition to minimum requirements</li> </ul>																																																													
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<u>SGC Membership recruiting</u> <ul style="list-style-type: none"> <li>• Action Plan:                             <ul style="list-style-type: none"> <li>○ Mr. Goldblum to make direct requests to individual parents and teachers who have shown past interest/support</li> <li>○ Recruiting for new student members from Student Ambassadors (commitment is for up to 2 one year terms)</li> <li>○ Post in school newsletter request for new SCG members.</li> <li>○ Commitment for the remainder of the year is ONLY 7 hours/7 meetings</li> </ul> </li> </ul>																																																														
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	February 15 <sup>th</sup>	7:00 - 8:00 pm	6:00 – 7:00 pm
	March 15 <sup>th</sup>	7:00 - 8:00 pm	6:00 – 7:00 pm
	April 19 <sup>th</sup>	7:00 - 8:00 pm	6:00 – 7:00 pm
	May 17 <sup>th</sup>	7:00 - 8:00 pm	6:00 – 7:00 pm
	June 7 <sup>th</sup>	7:00 - 8:00 pm	
<b>CONCLUSIONS</b>	SGC currently not at minimum membership requirements. Recruiting efforts in place.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
1. Direct requests and Ambassador recruitment 2. Article in school newsletter	1. David Goldblum 2. Jessica Fitzgerald	1. 12/21/16 2. 12/21/16	

<b>COMMUNICATIONS PLAN: WEBSITE, POWERSCHOOL, PORTAL, FACEBOOK, SCHOOL MESSENGER, OTHER OUTREACH; ETC.</b>			JESSICA FITZGERALD
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Finals site working well to link all social media sites together.</li> <li>• Weekly newsletter is interactive. Approx. 150 open/views each week</li> <li>• Newsletter is linked to calendar and student news.</li> <li>• Student news elaborates on newsletter articles.</li> <li>• Website has links to portal and PowerSchool</li> <li>• Calendar has notifications available (Jessica to note in newsletter)</li> <li>• Possible newsletter scavenger hunt with winner announced in future newsletter</li> <li>• Overall communication is perceived as consistent, clear &amp; complete</li> </ul>		
<b>CONCLUSIONS</b>	Working to increase visibility and family awareness and involvement.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Calendar has notifications available note in newsletter	Jessica Fitzgerald	12/15/16	

<b>SCHOOL PARENT INVOLVEMENT: DATA TO DATE AND PLANS GOING FORWARD; PARENT SURVEYS</b>			DAVID GOLDBLUM
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Push to increase communication with families that are not involved</li> <li>• Currently 43 families with no email address on file in PowerSchool</li> <li>• Zoraida to call these families to learn preferred method of communication</li> <li>• #473 contacts on school messenger</li> <li>• #890+/- email addresses receive newsletter. Approx. 150 open/view each week</li> <li>• Plan to distribute dates to remember to all families to increase responsiveness and involvement of all families (method of delivery TBD)</li> <li>• Monthly focus dinners with Mr. Goldblum with non-involved families. Possible Uber to restaurant location – Title I funds may be available</li> <li>• Utilize Title I funds to educate parents college planning or other topics</li> <li>• Zoraida has instructions for requesting Title I Funds (\$2,200 available annually)</li> <li>• Goal: Every parent at school at least 3 times/year. Data is being gathered to track attendance at all events and visits. Currently approx.. 174 families visited at least once.</li> <li>• Revisit in 2 months for progress.</li> </ul>		
<b>CONCLUSIONS</b>	Pathways is continuing to strive for increased family involvement		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Call families with no email on file for preferred method of communication	Zoraida	12/15/16	
Monthly focus dinners w/ non-involved families.	David Goldblum	TBD	

8:00PM MEETING ADJOURNED