

Pathways Academy of Technology & Design School Governance Council Meeting 11/14/2018

Meeting Minutes

Welcome and Call to Order: The meeting was called to order at 5:31 p.m.

Roll Call: Mr. Michael Maziarz, Ms. Karen Ennen (Facilitator), Ms. Katie Boiteau, Ms. Kenterra Carrion, Ms. Adelle Clark, Ms. Deborah Sackett, Mr. Hallock Yost, Ms. Aracelis Figueroa, Ms. Joelle Figueroa, Mr. Brian McGovern, Ms. Karen Lippman (on call), Ms. Kristyn Rosen, Mr. Matthew Hay, Ms. Jolise Reyes, Ms. Monique Sherer,

Members not in attendance: Ms. Zoraida Maldonado, Ms. Luciana Miller-Williams

Approval of Minutes - All: - K. Ennen did not approve the October 2018 meeting minutes in time for K. Rosen to distribute.

Action: K. Ennen will email the 10/17/2018 meeting minutes to all members to review and approve

Action: All Members to review minutes and send email approval

Note Taker Volunteer: K. Rosen has resigned as Note Taker effective immediately. Historically this has been filled by a teacher. If you are willing to volunteer and help out, please let M. Maziarz and K Ennen know as soon as possible.

Chair Updates

Meeting Length Extension: The length of the meeting has been extended to 90 minutes. This will allow for all members voices to be heard and all agenda items can be fully discussed without rushing.

SGC Training: M. Maziarz, K. Ennen, D. Sackett, M. Sherer attending the meeting. Budget training is tentatively scheduled for February. With all of the changes to the budget process, members are encouraged to attend the training if possible.

Solicitations and responses: K. Ennen reminded everyone that they need to review and respond to emails, solicitations and actions requests in a timely manner.

Other SGC attending our meetings: K. Ennen was approached about other school SGC's attending our meetings. Reminder that all SGC meetings and minutes are open to the public, unless the subject matter being discussed is considered "executive" i.e., budgets, etc.

Open Issues

Open Action Items:

Action Item	Stakeholder(s)	Due Date	Status
Research central office child care availability to increase parent participation in school activities	M. Maziarz to Ennen	ASAP	Child care services are available from Central Office if we are unable to provide from in house resources. Contact M. Maziarz to set up child care arrangements.
Research # students from feeder schools	M. Maziarz to group	ASAP	M. Maziarz feels this information may take longer because of upcoming Choice Enrollment. Will pend for now
PTO Attendance dates	All SGC members to Ennen	Friday, 10/19/18 4pm	Complete
PTO Basket emails	All SGC members to Ennen	Friday, 10/19/18 4pm	Complete

School Improvement Plan (M. Maziarz) SIP:

It was agreed that we would move the SIP updates to bi-monthly or when there are updates to share.

M. Maziarz shared some of the statistics comparing the 2016 – 2017 and 2017 – 2018 school year and the significant improvements that have been made. The Restorative Action & Practices (RAP) team has been working diligently to help achieve these goals.

BSTEM Memorandum of Understanding (MOU): Meeting has been postponed several times by Central Office. Item will be removed from agenda until there is an update to discuss.

Uniform Suggestions – A lengthy discussion was held regarding school uniforms:

- M. Maziarz would like to pursue securing a school mascot. There was an extensive discussion regarding the pros and cons of having a mascot, i.e., future sports teams, Pathways' pride, etc. J. Reyes felt that there was no need for a mascot, several others felt that it would be good addition to the future Pathways. It was agreed to move forward with choosing a Pathway's mascot. Mascot suggestions would be solicited from the staff and children (maybe a contest) and decided upon via vote.
- M. Maziarz would like to add some items to the uniform offerings, i.e., hoodies, team t-shirts, etc. in conjunction with the new mascot. A lively discussion ensued regarding the inequalities in uniform enforcement throughout the school. It was

agreed to move forward with further discussions regarding adding additional uniform choices with more/specific guidelines around uniform enforcement.

- A. Figueroa brought up the “Pathway’s Professionals” program that was in effect 2 years ago. All agreed it was a great program and that we would look into re-implementing.

Choice Fairs/Open Houses – All AGC members were invited to volunteer to attend a Choice Fair/Open House. Please let K. Ennen and M. Maziarz know if/when you would like to attend. Here is the upcoming schedule:

DATE/TIME	TIME	LOCATION
December 13, 2018	6:00 – 8:00	Pathways
January 12, 2019	10:00 – 1:00	Pathways
January 26, 2019	10:00 – 1:00	Connard High School, 110 Beechwood Road, West Hartford
February 9, 2019	10:00 – 1:00	Sport & Medical Sciences Academy, 280 Huyshope Avenue, Hartford
February 13, 2019	6:00 – 8:00	Pathways

Action: E-mail K. Ennen and M. Maziarz attendance dates

SGC Subcommittees: K. Ennen brought up the need for subcommittees to be formed to work on different SGC initiatives. The subcommittees would work on the initiatives and report back to the entire SGC. The following subcommittees are needed. Please let K. Ennen and M. Maziarz know if you would like to volunteer for a subcommittee:

- **SGC By-Laws** – Central Office discussed the need for SGC By-Laws at the training session and sent out an example. Pathways does not have any written by-laws. Need one parent and one teacher to review/revise the document to reflect Pathway’s SGC. **Parent** – K. Lippman, **Teacher** - TBD
- **Student Survey** – M. Maziarz would like to develop a 10 – 12 question survey for all students to get a pulse on several topics. Need one parent and one teacher along with M. Maziarz to work on this initiative. M. Maziarz, **Parent** – M. Sherer, **Teacher** – A. Clark
- **Mission & Vision Review** – M. Maziarz would like a committee to review and update our mission and vision. **Parent** – H. Yost, **Teacher** - TBD

Action: Teachers - E-mail K. Ennen and M. Maziarz if you would like to join one of the subcommittees.

PTO Meeting Updates: Holiday Festival, Wednesday, December 12 5:30 – 7:30

Here is the list of PTO Meetings. If you are unable to attend your date, please try to find a replacement. K. Lippman volunteered to fill in for any parent that was unable to attend.

(**UPDATE** – April meeting date has been fixed)

Date	Time	SCG Rep
11/9/2018	5:00 – 6:00 PM	*Family Game Night - All
12/12/2018	5:30 – 7:30 PM	*Holiday Gathering - All
01/09/2019	5:30 – 6:30 PM	Rosen/Ennen
02/13/2019	5:30 – 6:30 PM	McGovern/Yost
03/13/2019	5:30 – 6:30 PM	Clark/Figueroa
04/17/2019	5:30 – 6:30 PM	Hay/Sherer
05/08/2019	5:30 – 6:30 PM	Carrion/Lippman

Open Floor Updates:

- J. Reyes – Looking for suggestions on how to get more seniors involved in activities. One suggestion was to move one Advisory a week to a morning time slot. M. Maziarz thought this was a great idea and would look into the logistics.
- K. Carrion - Family Game Night was a huge success. Thank you to everyone who volunteered and attended.
- K. Carrion – The intermural Boys’ Soccer Team was a huge success. 30 – 35 students participated. The team also received recognition from other schools on their spirit and sportsmanship. The following students received awards:
 - Pathways MVP Soccer Award 2018-2019: Jovani Velazquez
 - Pathways Sportsmanship Soccer Award 2018-2019: Matthew Dellafera
 - Pathways Most Improved Soccer Award 2018-2019: Lawrence Mensah
 - Pathways Academic Scholar Soccer Award 2018-2019: Limbani Mwenelupembe-Maosa
- K. Ennen – Approached by a parent regarding the possibility of moving the start of the school day to 8:15. Subsequently this would push the end time to 3:15.
Action: M. Maziarz will research this further and will bring findings back to group next meeting.

Plus/Delta:

Action items: emails due Friday, 11/16/18 4pm

Adjournment: The meeting was adjourned at 6:57 pm

Move to adjourn: A. Clark Seconded by D. Sackett

The next council meeting is Wednesday, 12/19/2018

Action Item	Stakeholder(s)	Date Range	Status
Research central office child care availability to increase parent participation in school activities	M. Maziarz to Ennen	ASAP	Complete
Research # students from feeder schools	M. Maziarz to group	ASAP	Pend
PTO Attendance dates	All SGC members to Ennen	Friday, 10/19/18 4pm	Complete
PTO Basket emails	All SGC members to Ennen	Friday, 10/19/18 4pm	Complete
Plus/Delta emails due	All SGC members to Maziarz /Ennen	Friday, 10/19/18 4pm	Complete
Email 10/17/2018 minutes to SGC members	K. Ennen	Thursday,11/15/18	Complete
Review & Approve 10/17/2018 minutes	All	Wednesday, 11/21/18	
Need Volunteer to take and publish meeting minutes on a monthly basis	All	Friday, 11/30/18	
Choice Fair/Open House volunteers - E-mail K. Ennen and M. Maziarz attendance dates	All	Friday, 11/30/18	
SGC By-Laws Subcommittee – Need Teacher Volunteer	Brian McGovern Kenterra Carrion Kristyn Rosen Matt Hay Adelle Clark Katie Boiteau	Friday, 11/30/18	
SGC Mission & Review Subcommittee – Need Teacher Volunteer	Brian McGovern Kenterra Carrion Kristyn Rosen Matt Hay Adelle Clark Katie Boiteau	Friday, 11/30/18	
Alternate start time - M. Maziarz will research this	M. Maziarz	Wednesday, 12/19/2018	

further and will bring findings back to group next meeting.			
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