

***Pathways Academy of Technology & Design***  
***School Governance Council Meeting 09/26/2018***

**Meeting Minutes**

**Welcome and Call to Order:** The meeting was called to order at 5:38 p.m.

**Roll Call:** Mr. Michael Maziarz, Ms. Kenterra Carrion, Ms. Adelle Clark, Ms. Zoraida Maldonado, Ms. Deborah Sacket, Mr. Hallock Yost, Ms. Karen Ennen (Facilitator), Ms. Aracelis Figuero, Ms. Joelle Figueroa, Mr. Brian McGovern

**Members not in attendance:** Dr. Jessica Fitzgerald, Ms. Katie Boiteau, Mr. Bernie Sheridan, Ms. Kristyn Rosen, Mr. Matthew Hay, Ms. Christie Machuca

**Approval of Minutes - All:** - The February 2018 minutes had not yet been submitted.  
**Action:** Ms. Clark will follow-up with Ms. Rosen and have her submit the minutes via e-mail for review and/or approval

**Open Issues – Review of Demographics, Staffing, Budget, etc – Mike Maziarz:**

**Demographics:** Mr. Maziarz provided an overview of the school. We are right on target with our demographics and enrollment.  
- 427 students enrolled and we are on target 50% Hartford/Suburban, 25% Reduced Isolation

**Staffing:** The school is fully staffed in the approved positions. Mr. Maziarz is pursuing adding additional staff to meet the school needs, i.e., ISS Para – currently being staffed by various teachers during their prep time, etc.  
- There was an open discussion about other positions that are needed to meet the needs of our students. A request was made for an additional tech teacher to bring us back to 5. This will be discussed further at future meetings.

**Budget:** Karen Ennen asked Mr. Maziarz to provide SGC with the 2018-2019 approved budget for Pathways as the budget was adopted without SGC approval.

**Enrollment** – a lengthy discussion regarding the current pathway with Bestances Stem. Currently Pathways offers up to 70 of the 100 – 110 seats available each school year. Mr. Maziarz will contact Open Choice and get documentation of the exact agreement that is in place. It was suggested that, if possible, we reduce the number of offered seats to be more in line with what is offered to other schools. A review of the agreement and suggestions for improvements will be discussed at our next meeting.

**School Improvement Plan – Mike Maziarz**

Mr. Maziarz distributed a copy of the proposed School Improvement Plan. Members are asked to review the plan and provide any feedback and/or questions to Mr. Maziarz. This will be discussed and approved at our next meeting.

**Action:** All – review SIP and provide feedback to Mr. Maziarz

### **SCG Calendar, Meetings, Nominations, Events, etc. – Karen Ennen**

**Nominations:** Nominations were accepted for the Parent Chair position. Mr. Yost nominated Ms. Karen Ennen, Seconded by Ms. Figueroa. No other nominations were put forth. Ms. Ennen accepted the nomination and a vote was taken. 8 Yea's 0 Nays

**Calendar:** It was discussed and agreed that the meetings would remain from 5:30 – 6:30 and would be held on the 3<sup>rd</sup> Wednesday of each month (barring holidays, etc.) The schedule is as follows\*:

10/17/2018	02/20/2019
11/14/2018	03/20/2019
12/19/2018	04/17/2019
01/16/2019	05/22/2019

\*Additional meetings may be required on an as needed basis

**Membership:** We have several parent openings. Mr. Maziarz will send a robo call out asking for volunteers. It was also suggested that recruiting be included in an e-mail blast, Facebook, PTA meetings, etc. to get the word out.

**UPDATE:** Mr. Sheridan has decided to retire as a business/community member from the Pathways SGC. It was suggested that we look to our IAB partners to inquire if anyone would be interesting in filling this role. The SGC would like to thank Mr. Sheridan for his many years of service as a community member on the SGC and wish him well in his future endeavors.

**Action:** Mr. Yost and Ms. Clark are both IAB members and will work in together on securing another community partner. Ms. Ennen volunteered to attend the next IAB meeting if Mr. Yost/Ms. Clark felt it would be beneficial to our cause.

**Note Taker:** Ms. Rosen (in absentia) volunteered to take the meeting minutes

**Time Keeper:** Ms. Clark volunteered to be the time keeper

### **Open to the Floor:**

- Ms. Ennen suggested that SGC work on strengthening our relationship with PTA. She suggested that each SGC member attend one PTA meeting as a liaison. The group seemed open to this.

**Action:** Ms. Maldonado will provide a list of PTA meeting dates and everyone will have the opportunity to volunteer to attend one meeting

- Ms. Carrion announced that the Student Support Services group is putting together a Family Game Night on Friday, November 9. It was agreed that the announcement would go out as a joint sponsorship with SGC and possible PTA. This will be discussed at our next meeting.

**Action:** SCG members are asked to volunteer on that evening if possible

- Mr. Yost suggested a Google drive be established to share SGC documents amongst members  
**Action:** Ms. Clark volunteered to set this up
- Mr. Maziarz was approached by some students requesting a potential review/revision of the uniform policy. This will be discussed at our next meeting.
- Mr. Maziarz shared that as a result of a suggestion from SGC, he has negotiated a contract with Land's End as an approved Pathway's uniform vendor. There are many benefits with the agreement including a % cash back earnings program for the school for every uniform ordered. Ms. Ennen suggested that the announcement include mention of SGC in an effort to get more SGC name recognition out to parents and students.
- Ms. Maldonado reminded everyone of the PTA picnic scheduled for Saturday, September 29 from 1:00 – 4:00 pm
- Mr. Maziarz shared that has successfully set up a liaison CTRA (Connecticut River Academy) for intermural sports. Currently looking for students interested in soccer. The goal is to expand to other sports throughout the year.
- Ms. Ennen would like to put together a SGC e-mail/cell phone list for all members. Cell phones could be used for last minute updates and/or changes to meetings, etc.  
**Action:** All - Please send both e-mail and cell phone to Ms. Ennen at [rennen99@comcast.net](mailto:rennen99@comcast.net) or text at 860-463-0759.

#### **Plus/Delta – Mr. Maziarz**

All members are asked to review the meeting and provide feedback on what went well with the meeting (i.e. what worked) and what you would like to see be changed.

**Action:** All attendees are asked to mail either Mr. Maziarz and/or Ms. Ennen ([rennen99@comcast.net](mailto:rennen99@comcast.net)) by Friday, September 28, 2018 by 400 pm

**Adjournment:** The meeting was adjourned at 6:48 pm  
 Move to adjourn: Ms. Hallock Yost  
 Seconded by Ms. Figueroa

The next council meeting is 10/17/18 at 5:30pm